

Board of Selectmen
Minutes August 07, 2012

Convened: 6:00 pm

Present: Andrew Artimovich, Chairman
Jeff Bryan
Jane Byrne
Ken Christiansen

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Overtime was 2.5 hours for the fire department this pay period.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Building Inspector Gil Tuck was in to have the following permits signed:

- Thomas Cicale, 41 Homestead Lane, erect a barn: signed by Board

Creative Self Storage wants to install radiant barrier insulation on an existing concrete slab to act as a frost wall. Tuck followed up with NH Builders Association and the owners to let them know they are all set to proceed with a building permit.

Bryan made a motion, 2nd by Byrne to approve the public minutes of 07/17/12. All were in favor.

Christiansen made a motion, 2nd by Byrne to approve the nonpublic minutes of 07/17/12. All were in favor.

There is a buyer for the old fire station and the closing is scheduled for the 10th.

Clement said Greenwood went by Commercial Drive and everything was cleaned up and the units were compliant with their site plans.

Clement said LGC was available to host training on teambuilding, conflict management, and effective communication. This was discussed earlier in the year when the low morale became more evident. Artimovich suggested sending out an email to see how many people would like to participate before booking the class.

Matt Low and Jason Lodge from Hoyle Tanner were present to discuss the status of the replacement of the Crawley Falls Bridge. Lodge said the town needs to advertise the existing bridge for sale as a historical structure. Artimovich suggested including a requirement for a performance bond to cover the costs of the removal of the bridge in the advertisement. Bryan asked if they could make a deadline. Low said typically three weeks and the removal could not interfere with the town's construction plans. Bryan asked if the board had the authority to reject any bids. Low said he would look into that. Low suggested they draft an advertisement and then have town counsel review it before printing. The board agreed.

Construction costs are estimated at \$1.2M and the state will pay 80 percent of that cost. The town will be responsible for about \$250,000. Lodge stated that the design plans need to be finalized and then submitted to NH DOT for approval. Byrne asked what the cost of completing the design phase would be. Low said that phase is already under contract with Hoyle Tanner and they will be able to issue the Town a credit on the design phase. They will also need to create a historical marker and a monograph of the existing bridge. Low said they will put the project out to bid at the

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end of this year, hold a pre bid meeting, and they will review all bids. The bids will be contingent on acceptance at town meeting. If the vote is in favor of proceeding, Hoyle Tanner will make a recommendation to the Board which will then need to be submitted to NH DOT for their approval before a notice of award can be issued. Bryan made a motion, 2nd by Byrne to move forward with the replacement of the Crawley Falls Bridge. All were in favor.

Bryan made a motion, 2nd by Christiansen to sign the warrant for unlicensed dogs. All were in favor.

Robinson wanted to discuss the vehicle fuel line of the police budget. He said that they have used less gallons but the cost per gallon is up over 2011. He estimates that the line will be over about \$4000. Bryan said save where they can watch the bottom line.

Robinson got 3 bids for road sand and they were all competitive. He asked the board if they had a preference for a vendor. The board agreed that Robinson should do what he thinks is best. Robinson also mentioned that he has not used much of his road construction money and would like to use it to shim up some roads and hot top behind the shed. Byrne said to fix all the roads he could within the budget but suggested holding off on hot topping behind the shed until a plan was in place for the addition and salt storage.

Bryan made a motion, 2nd by Byrne to sign an intent to cut for the Samulka's property on Middle Road. All were in favor.

Bryan made a motion, 2nd by Christiansen to sign 3 abatements that went to tax lien in error. All were in favor.

Bryan made a motion, 2nd by Christiansen to send a letter of thanks to the Brentwood Gardeners and local businesses for their time and donations. All were in favor.

Chief Lemoine was present to discuss a letter he prepared in response to his performance evaluation. Lemoine asked for the letter to be placed in his personnel file and then preceded to review it with the board. Lemoine stated that he is budgeted for 9 hours per week and that he plans his time accordingly although he is paid a monthly stipend. Lemoine said he has achieved his professional goals within the fire department and the goals that the board sets for him are not important; he has more important things to do. Lemoine admitted that he resists change, when he feels something works well he does not want to change it. Bryan made a motion, 2nd by Christiansen to attach the Chief's letter and include it in his personnel file.

Brian West asked the board if there was hypothetically a petition for a vote of no confidence in the chief, if that would prompt the board to interview the majority of the department. Artimovich said it would depend on the percentage of active members that signed such a petition. West also questioned why the leadership classes are only being offered to the officers. Clement stated that there is no cost to attend the classes and that she suggested to the chief that they be made available to anyone in the department that was interested. Donna V. said she was proud to work with the chief and suggested more interaction between the department heads and the board to open up the lines of communication. Demeritt said the board should show the employees more appreciation for the work they do day to day; this is a small community and everyone should work together as a team. Artimovich said he is all for that, but it is a 2 way street.

Motion to adjourn at 7:35 pm made by Christiansen, 2nd by Byrne; all were in favor.

Respectfully submitted,
Karen Clement

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		WEEKLY TREASURER'S REPORT			
Date:	August 7, 2012				
Citizens General Fund:					
	Previous Balance:		284.43		
	Deposits:		83,696.77		
	Payroll:		24,265.09	DD: 9636.24	CK: 14628.85
	FICA:		5,704.94		
	A/P: Regular		57,290.73		
	voided check		(122.68)		
	to Impact Fees				
	From MMA		10,000.00		
	Bank error - July		0.30		
	TO MMA				
	Account Balance:		6,842.82		
	Interest Earned YTD:		58.62		
CD's:	Unrestricted Balance:		-		
MMA:	Unrestricted Balance:		3,040,640.75		
	Total Invested Funds:		3,040,640.75		
	Interest Earned YTD:		534.63		